

English Federation of Disability Sport

Monitoring and Evaluation

Monitoring and evaluation involves gathering information from your members and using that information to better understand their experiences at your club and the impact that your activities are having.

The information that is collected can be used internally to improve provision and externally to demonstrate what you provide and the impact that it has.

Monitoring is the systematic and routine collection of information. This information can be collected in a variety of formats including:

- Membership forms
- Feedback forms
- Membership discussion forums
- Membership satisfaction surveys

Evaluation is using the information gathered to assess your activities, programs, resources and policies to and make an informed decision on what works well and what can be improved.

Monitoring and evaluation is used to check progress against development plans. It should be an embedded concept within your club, with data collection and evaluation routinely conducted.

Suggestions

Most clubs do some form of monitoring and evaluation. It is simply a case of ensuring that you collect the most useful information relevant to your needs.

Potential information that may be useful for your club

- Number of members, volunteers and paid staff at the club
- Annual assessment of new vs sustained membership
- Demographics of members: age, gender, disability (and impairment)
- New to sport, returning to sport, moved from different club

For more information on the English Federation of Disability Sport (EFDS), visit our website www.efds.co.uk